

Registry

25 October 1948

STATINTL

:

SUBJECT: Accountable SFD Equipment

1. A physical inventory has been made of all non-expendable equipment in the possession of the Special Funds Division. This inventory has been verified with the CIA property records and discrepancies have been noted.

2. In order to maintain accurate property records within the SFD, it is necessary that the section heads be charged with the responsibility for the custody of equipment issued for their offices.

3. This is to notify you that the attached inventory represents the items recorded on SFD property records that are physically located in your section. It is suggested that you verify this inventory with the items in your rooms.

STATINTL

4. Please notify [REDACTED] when trades, loans, new issues, or turn-ins are effected, so that accurate property records for this division can be maintained.

[REDACTED]
Responsible Officer, Account #11

STATINTL

Approved For Release 2000/06/19 : CIA-RDP81-00755R000100150006-2

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ROOM 1116, 1118

3-C-180 C	CABINETS, upright, filing, metal, insulated, with combination lock, cap size, 4 drawers	56 ea
3-C-185 C	CABINETS, upright, filing, metal, insulated, with combination lock, letter size, 4 drawers	3 ea
3-C-190 C	CABINETS, upright, filing, metal, with bar or key lock, cap size, 4 drawers	1 ea
3-C-335 C	CHAIRS, typist, upholstered back and seat	2 ea
3-C-340 C	CHAIRS, wood, straight leg, with arms	3 ea
3-C-365 C	CLOCKS, electric, wall type	1 ea
3-C-380 C	COSTUMERS, wood and/or metal	1 ea
3-D-405 C	DESKS, wood, flat top, double pedestal, 60 x 34 inches	2 ea
3-D-430 C	DESKS, wood, typewriter, compartment, left or right pedestal, 60 x 34 inches	1 ea
3-L-535 C	LAMPS, desk, electric, pedestal type, fluorescent	3 ea
3-M-605 C	MACHINES, numbering, automatic	1 ea
3-S-665 C	SAFES, miscellaneous (1 and 2 doors)	1 ea
3-S-NS C	SORTERS, without integral stand, complete with leaves or fins, label holders and index tabs, for sorting	1 ea
3-S-670 C	STAMPS, time and date, recording, electric	1 ea
3-S-710 C	STANDS, typewriter	1 ea
3-S-720 C	STOOLS, filing, approximately 18 inches high	1 ea
3-T-755 C	TABLES, wood, 30 x 24 inches	2 ea
3-T-790 C	TABLES, wood, telephone, with shelves	1 ea
3-T-825 C	TYPEWRITERS, non-portable, standard elite or pica type, 11 inch capacity	1 ea